

Activity Guide

You decide.

Six real situations: okay, okay with changes, or not okay? Plus your own family scam plan

TIME

About 20 minutes

LEVEL

Beginner

WORKS ON

Paper or screen

YOU SUBMIT

Your worksheet answers

*About 20 minutes. No
AI tool needed.*

Learner record

Name _____

Date _____ Quiz score _____ / 10

Cohort or self-paced _____



BEFORE YOU BEGIN

About this activity

This activity is about judgment, not tools. You'll decide about **six real situations** using the five questions from Lesson 6, make a quick **privacy cleanup** of a sample request, and write a simple **scam plan** for your family or household.

BY THE END YOU WILL HAVE

- Judged six situations with clear reasons
- Removed private details from a sample request
- A family code word and call-back plan
- Your own five-question checklist

WHAT YOU NEED

- This guide (printed or on screen)
- Optional: your ChatGPT or Claude account for Part B
- About 20 minutes

STAY SAFE WHILE YOU PRACTICE

Don't write real passwords, ID numbers, or a real family code word in anything you submit. Keep your actual code word private and offline.

How this guide works

Part	What you do	Time
A · Decide	Six scenarios, with reasons	10 min
B · Clean it up	Remove private details from a request	4 min
C · Scam plan	Code word and call-back plan for your household	4 min
D · Reflect	Three short questions	2 min



PART A · DECIDE · ABOUT 10 MINUTES

Six scenarios

For each one, tick a decision and give one reason using the five questions: **true · private · fair · honest · mine to use**.

#	Scenario	Decision	Reason
1	Pasting your class's grades, with full names, into an AI tool to make a chart.	☐ Okay ☐ With changes ☐ Not okay	

2	Asking AI to explain a topic you're stuck on, then writing your own essay.	☐ Okay ☐ With changes ☐ Not okay
3	Using AI to make a voice message that sounds like a friend, as a joke.	☐ Okay ☐ With changes ☐ Not okay
4	Posting an AI-made product image on your shop's page with no label.	☐ Okay ☐ With changes ☐ Not okay
5	An urgent call from "your cousin" asking you to send money to a new account today.	☐ Okay ☐ With changes ☐ Not okay
6	Getting AI feedback on your work report, then checking and editing it yourself.	☐ Okay ☐ With changes ☐ Not okay

B

PART B · CLEAN IT UP · ABOUT 4 MINUTES

Remove the private parts

This request has private details in it. Rewrite it so you could safely paste it into an AI tool and still get the help you need.

ORIGINAL (DON'T PASTE THIS)

"Write a polite reminder to my tenant Maria Reyes at 14 Palm Street, unit 3B, phone 0917 555 0142, that her rent of 15,000 is three days late. Her ID number is A1234567."

My safe version:

OPTIONAL

Paste your safe version into ChatGPT or Claude. Did you still get a useful reminder? (You should.)

C

PART C · SCAM PLAN · ABOUT 4 MINUTES

Protect your household

Plan

My answer (keep the real code word private)

Who I'll share this plan with

A code word we'll ask for in any urgent money call

Chosen ☐ (don't write it here)

Numbers I'll call back on (where they're saved, not the numbers)

What I'll do first if I'm scammed



PART D · REFLECT · ABOUT 2 MINUTES

What you learned

1. Which scenario was hardest to decide, and why?

2. Which of the five questions will you use most?

3. One habit you'll change after this course:

SUBMIT, TAKE THE QUIZ, AND CLAIM YOUR STARTER PATH

Go to aicademy.dev/courses/responsible-and-safe-ai and log in. Under **Activity**, write your decision and one reason for each scenario (no real passwords, ID numbers, or code words). Then take the quiz. With Courses 1 to 3 done, your Starter Path certificate and 20% discount code are issued automatically.



LOOK AFTER YOU TRY

Answer guide

#	Suggested decision	Why
1	With changes	Private: replace names with Student A, B, C. The chart works the same.
2	Okay	Honest: AI helped you learn, and the writing is yours. Check your class rules, and say how you used it if asked.
3	Not okay	Private and honest: a voice belongs to its owner. Even as a joke, it can mislead and hurt.
4	With changes	Honest: add "Image made with AI", and make sure it shows the real product fairly.
5	Not okay (until checked)	True: urgency, secrecy, and a new account are scam signs. Hang up and call back on a number you know.
6	Okay	Honest and true: you checked and edited it, and you're responsible for the result.
B	Example	"Write a polite reminder to a tenant that their rent is three days late." No name, address, phone, amount, or ID needed.